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| --- | --- | --- | --- | --- | --- | --- |
| **Factor to consider when evaluating grant apps** | **5****exceptional** | **4** | **3****suitable** | **2** | **1****questionable** | **0****absent** |
| Who-Name, address, people involved, organizational status (501c3, public, private etc), staffing title and position. Tax determination letter |  |  |  |  |  |  |
| What – Scope of project, research, education. How this promotes the horse industry. |  |  |  |  |  |  |
|  Why – significance, number of people affected, wider effects on organization, community, state. |  |  |  |  |  |  |
| When & How- methodology, timing, budget, Bids for work, supplies, equipment.Organizations greater budget. |  |  |  |  |  |  |
| Where- Memoranda of agreement for land use, facility ownership, |  |  |  |  |  |  |
| Other money and agencies – partners, references, letters of support, Letters of commitment |  |  |  |  |  |  |
| Correct application – feed receipts showing assessments, format followed, attachments correct |  |  |  |  |  |  |